

DIRECTORATE OF TREASURIES AND ACCOUNTS

A.P :: HYDERABAD

Memo No. D-II/CPS/10393/2012

Dated:30-07-2012.

Sub: T&A Dept. – CPS – Uploading of subscriptions – Government Contributions – Relaxed from Budget control – Further instructions for regular upload – Issued.

- Ref: 1). Govt. Cir, Memo No.15926/40/A2/NPS/Pen.I/2011, Dt: 11.07.2011
2). This office memo no. D-II/10393/2009-11, Dt: 29.11.2011
29.11.2011, 03.12.2011,15.12.2011,20.12.2011,21.12.2011,
and 21.03.2012.
3). Memo No. D-II/GEN/10393/2009-11, Dt: 06 -03-2012.
4). Memo No. D-II/CPS/10393/2012, Dt: 18.04.2012.
5). G.O.Ms.No. 196 FINANCE (PENSION-I) DEPARTMENT, Dated: 24.07.2012.

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Attention of the Deputy Directors, District Treasury in the state is invited to the G.O cited. The Government have exempted the Head of Account.2071 – pension and other retirement benefits; 01 – civil; 117 – Government Contribution for defined contribution pension scheme, SH(04) – contribution to the CPS of AP State Government Employees – 320 – contributions, from budgetary control and quarterly regulation, in order to facilitate regular and un interrupted uploading of CPS subscriptions to the subscribers accounts.

Keeping in view of the procedure prescribed in para 9 of the said G.O, the Treasury Officers are issued with the following instructions for uploading of subscriptions of current months to the NPS Trust regularly:

- a). The Treasury Officer shall prepare a text file containing the details of the Drawing and Disbursing Officer Registration No, PRAN, details of subscription, nature of Subscription etc.He shall validate it and upload the subscriber contribution file to the NPSCAN system using his/her user id and password allotted by the CRA (NSDL).
- b). The Treasury Officer shall prepare an adjustment bill in APTA Form.40 for an amount equivalent to the Employees Contribution as per the text file generated and transfer that amount from Head of Account. 8342-117-SH (04) – 001 to the Head of Account.8342-117-SH (04) – 002. Government Contributions

- c). He shall prepare another bill and transfer an amount of equivalent to the Employee Contribution towards Government Contribution from Head of Account. 2071-01-117- 04-320 contributions to the Head of Account. 8342-117-SH (04) - 002- Government Contributions.
- d). He shall prepare another bill and transfer an amount of equivalent to the Employee Contribution towards Government Contribution from Head of Account. 2071-01-117- 04-320 contributions to the Head of Account. 8342-117-SH (04) - 002- Government Contributions.
- e). There after he shall issue a consolidated cheque from the PD A/c 8342-117-SH (04)- 002 for the amount equivalent to the SCF i.e. Employee Contribution and the Government Contribution together and take action to transfer the amount to the Trustee Bank by way of RTGS/NEFT duly furnishing the < DTO Registration No. Transaction ID>
- f). The Treasury Officer shall undertake this transfer of funds immediately. They shall note that SCFs not followed by the corresponding funds transfer are cancelled by the CRA on 21 day of SCF upload.
- g). The Treasury Officer shall undertake necessary reconciliation of the funds transfer and matching and booking of SCF by the CRA.
- h). The Treasury Officer shall maintain the records of both the said P.D A/cs as per the Procedures prescribed

Sd/- N.C.Nagarjuna Reddy
Directorate of Treasuries and accounts

To

All the Deputy Directors of District Treasuries in the state with instructions to mark the copy of the same to all the Sub Treasury Offices in the State.

Copy to the Pay and Accounts Officer, Hyderabad.

Copy to the Director of Works and Accounts, AP., Hyderabad.


for Directorate of Treasuries and accounts



**GOVERNMENT OF ANDHRA APRADESH
TREASURIES AND ACCOUNTS DEPARTMENT**

From
The Director,
Treasuries and Accounts Depart.
4th Floor, Rajaram Building, Tilak Road,
Abids, Hyderabad.

To
The Director General of Police,
Andhra Pradesh
Hyderabad

Letter No. D2/10393/ 2009-11 , Dt: 27-07-2012

Sir,

Sub: T&A Dept – Filing of NPS data to the treasury for the employees who are recruited on or after 01.09.2004 - Reg.

- Ref: 1).GO Ms.No's 653,654 & 655 Finance (Pension-I) Dept, dt: 22.09.2004
2).Govt. Lr.No.16047-C/22/NPS/2009, Dt; 26.10.2009.
3).Govt. Cir, Memo No.15926/40/A2/NPS/Pen.I/2011, Dt; 11.07.2011
4). Govt. Cir, Memo No. 16047-C/22/NPS/2009, Dt; 22.05.2010

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I am to bring to your notice that the Government have introduced New Pension Scheme (NPS) for employees who have joined on or after 01.09.2004.

According to the scheme the Conventional System of Pensions for the Government Employees is substituted by a Contributory System of Pensionary benefits. 10% of Pay + DA has to be deducted from the employees concerned every month and the Government contributes 10% to the account of the Employee. Every month these amounts have to be uploaded to individual accounts as maintained by NSDL, Mumbai. The interests of Employees will be adversely effected if the uploads are not done regularly.

Majority of the employees of the Government have already come to HRMS System. For such of those people there is no problem to operationalize the scheme. Funds are regularly uploaded to NSDL. By and large the Police Department is yet to come into HRMS System. Thereby necessary details of

CPS deductions are not being forwarded by the DDOs to the Treasury Offices concerned and hence uploads could not be taken up properly.

The scheme has been reviewed by the Government and it was decided that the uploading of funds shall be done regularly and the DDOs shall be made responsible to file the information to the Treasury, vide references cited above. (Copy enclosed). It was also stated that the pay bill of the DDO shall be stopped unless the deduction details are forwarded to Treasuries on a soft copy / internet.

On a review of the subscription uploads of various departments it is noticed that it could not be done in respect of Police Personnel because majority of their claims towards salary are not being submitted through HRMS. As a result the treasury is not in a position to automatically capture the individual details of CPS deduction. In order to mitigate this problem, this office suggests that the DDO concerned may furnish a soft copy of the details of CPS deductions individual wise along with the monthly pay bills so that the treasury can post those details during audit and take action for simultaneous uploads.

It is also noticed that about 50% of the CPS Employees of Police Department are yet to get PRAN Numbers from NSDL even though their subscriptions are being deducted regularly from their Salaries. The Drawing officers concerned need to be instructed for taking action to get the registration of all the subscribers under New Pension Scheme. A Statement indicating the details is enclosed for your reference.

In view of above I request that all the District Superintendents of Police, Commissioners and Other Unit Offices may kindly be instructed to file the information to the Treasuries in the following proforma in the form of soft copy.

Structure of Soft Copy:

file name: stocode-transid.txt

Ex: 1401-1523.txt

The file shall contain the following columns.

Transid*DDOcode*Empcode*Basic*DA*Cpsamount

Ex: 1523*14010702001*1400001*10000*6000*1600
1523*14010702001*1400002*20000*12000*3200

The local Treasuries have been instructed to cooperate with the DDO for preparation of the aforesaid files and other technical issues.

Therefore I request that suitable instructions may be issued to the DDO, of the department.

Yours faithfully,
Sd/- N.C.Nagarjuna Reddy
Director of Treasuries &Accounts

Copy to all the Superintendent of Police,
District Head Quarters, *Srikalahasti.*

Copy to all the District Treasury Offices in the State.


for Director of Treasuries &Accounts

